





# Music Land School of Music

Website: <http://www.musiclandschool.com> Email: [mail@musiclandschool.com](mailto:mail@musiclandschool.com)

- Fremont Campus: 34157 Fremont Blvd., Fremont, CA 94555 (510) 793-1899
- Foster City Campus: 1072 Shell Blvd., Suite A, Foster City, CA 94404 (650) 578-1899
- San Ramon Campus: 9260 Alcosta Blvd., Suite B-11, San Ramon, CA 94583 (925) 803-1899

## Music Land School of Music Tuition and Attendance Policies

(Effective June, 2008)

### Tuition

1. One-Time non-refundable \$40 Registration Fee for each new student.
2. Private lesson tuition, determined by the number of lessons in that month multiplied by the tuition per lesson. Tuition payment should be received on the **1st week of the month** with a grace period until the 10th of each month.
3. A \$15 late fee will be charged if the tuition payment is received after the 10th of the month.  
**NO EXCEPTIONS.**
4. We accept cash or personal checks only. Please make check payable to "Music Land School of Music"
5. A \$25 will be charged for each returned check.

### Attendance Policy

1. Students are **expected to keep their agreed schedule**. Students must show up to their lessons **ON TIME**. Teachers are not responsible to make up for the lost time due the student's late arrival.
  2. Every calendar year, each student can **cancel up to 4 lessons if 24-hour advanced notice is given** for vacation purpose. These 4 lessons can either be credited or rescheduled. Cancellations beyond the fourth lesson **will be charged and no make-up lessons will be provided**. Note: This policy does not apply on the Music Land observed holidays: New Years Day (Jan 1st), Memorial Day (May), Independence Day (July 4th), Labor Day (September), Thanksgiving (Thursday Only), and Christmas (Dec 25<sup>th</sup> only).
  3. **Any missed lesson will be charged unless 24-hour advanced notice** is given and there will be no make-up lesson or credit provided.
  4. In case of emergencies, when a student is unable to give the 24-hour advanced notice, a make-up lesson may be arranged upon agreement with the teacher. No credit will be given under these circumstances.  
**No Show/No Notice WILL NOT be considered for Make-Ups.**
  5. **Rescheduling will be provided upon the discretion of the teacher**. Keep in mind that teachers have busy schedule, so Music Land has the right not to provide make up lessons for those who are rescheduling too many times & abusing the privilege of Make-Ups. Students must have a **legitimate reason** for rescheduling.
  6. Any student who **misses or cancels four or more lessons consecutively** will not be guaranteed to keep their reserved lesson time and instructor. The existing students will need to pay the re-enrollment fee if the student wishes to continue the studies unless the student agrees to arrange the make-up lessons for the additional absences.
  7. **No credit or no make-up lessons** will be given for students who miss any of the **group music classes**.
  8. Should a teacher need to be absent, a substitute teacher will be provided for the student. If a substitute teacher cannot be provided, the lesson will be rescheduled or credited.
  9. Students must notify Music Land 30 days in advance if they decide to discontinue the private lessons. Music Land **does not give Refund** under any circumstances.
- Photo and Video Permission
10. I give consent for photos and video of my child to be used in Music Land School of Music promotional materials, brochures, flyers, print ads, and school websites. I understand students will not be identified by name on any promotional materials or photos unless permission has been granted by the parent/guardian.

---

By signed below, I acknowledge that I have read these policies, that these policies have been clearly explained to me, and that I agree to abide by them.

Date: \_\_\_\_\_ Student/Guardian Name: \_\_\_\_\_  
(Print) (If student is under 18 years old)

Student /Guardian Signature (If student is under 18 years old): \_\_\_\_\_