





# Music Land School of Music

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(510) 793-1899



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(925) 803-1899



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\* Require to fill in

## Music Land School of Music Tuition and Attendance Policies

(Effective June, 2008)

### Tuition

1. \$40 one-time Registration Fee for new students.
2. Private lesson tuition, determined by the number of lessons in that month multiplied by the tuition per lesson. Tuition should be received on the **1st week of the month** with a grace period until the 10th of each month.
3. A \$10 fee will be added to the current studio private lesson tuition rate for each lesson if the instructor goes to a student's home to teach.
4. A **\$15 late fee** will be charged if the tuition payment is received after the 10th of the month.
5. We accept cash or personal checks only. Please make check payable to "Music Land School of Music"
6. A \$25 will be charged for returned checks.

### Attendance and General Policy

1. Students are **expected to keep their agreed schedule**. Students must show up to their lessons **ON TIME**. Teachers are not responsible to make up for the lost time due the student's late arrival.
2. Parents need to make sure students will be picked up on or before their scheduled lessons. Music Land will not be responsible for the safety of any unsupervised students.
3. Every calendar year, each student can **cancel up to 4 lessons if 24-hour advanced notice is given** for vacation purpose. These 4 lessons can either be credited or rescheduled. Cancellations beyond the fourth lesson **will be charged and no make-up lessons will be provided**. Note: This policy does not apply on the Music Land observed holidays: New Years Day (Jan 1st), Memorial Day (May), Independence Day (July 4th), Labor Day (September), Thanksgiving (Thursday Only), and Christmas (Dec 25<sup>th</sup> only).
4. **Any missed lesson will be charged unless 24-hour advanced notice** is given and there will be no make-up lesson or credit provided.
5. In case of emergencies, when a student is unable to give the 24-hour advanced notice, a make-up lesson may be arranged upon agreement with the teacher. No credit will be given under these circumstances.  
**No Show/No Notice WILL NOT be considered for Make-Ups.**
6. **Rescheduling will be provided upon the discretion of the teacher**. Keep in mind that teachers have busy schedule, so Music Land has the right not to provide make up lessons for those who are rescheduling too many times & abusing the privilege of Make-Ups. Students must have a **legitimate reason** for rescheduling.
7. Any student who **misses or cancels four or more lessons consecutively** will not be guaranteed to keep their reserved lesson time and instructor.
8. **No credit or no make-up lessons** will be given for students who miss any of the **group music classes**.
9. Should a teacher need to be absent, a substitute teacher will be provided for the student. If a substitute teacher cannot be provided, the lesson will be rescheduled or credited.
10. Students must notify Music Land 30 days in advance if they decide to discontinue the private lessons. Music Land **does not give refund** under any circumstances.
11. Any photo, audio or video recorded on-site or off-site by Music Land can be used as promotional purposes.

By signed below, I acknowledge that I have read these policies, and that I agree to abide by them.

\*Date: \_\_\_\_\_ \*Print Student/Guardian Name: \_\_\_\_\_

(If student is under 18 years old)

\*Student /Guardian Signature (If student is under 18 years old): \_\_\_\_\_